



ARCHITECTS' COUNCIL OF EUROPE  
CONSEIL DES ARCHITECTES D'EUROPE

Date: 12 March 2012

Ref: 056/12/IDP

From:

To:

## Internal Affairs

Second Executive Board in 2012, EB2/12, Brussels

List of Decisions

Draft

Reference	Decision	Action
EB2/12-1	The agenda was adopted	
EB2/12-2	The notes of the previous meeting were approved without change.	
EB2/12-3	<p>The review of the decisions of the last meeting was amplified to note:</p> <ul style="list-style-type: none"> <li>- the RQI group would meet in Madrid on 17/4 to review its name, terms of reference and work group;</li> <li>- the SG's work on the 2010-2011 Activity Report had not progressed due to lack of response from EB members;</li> <li>- the SG's interim report on staffing would be further considered by the EB Panel;</li> <li>- the SG had written to NCARB to explain that as ACE MOs were currently occupied with the modernisation of the PQD their response to the request to reciprocate the "BEFA" offer) may be deferred;</li> <li>- a visit from a CALA delegation was expected on 22/3 in Brussels;</li> <li>- S Musso &amp; G Siew had accepted an invitation to the GA in Amsterdam. ACE offered to meet Stefano Musso/EAAE re: JWP on 26/3 or 18/4;</li> <li>- F Rogerson's paper on access issues in relation to procurement had been received/forwarded to T Maibaum;</li> <li>- there had been no response to the revisions ACE proposed to the co-operation agreement with UIA Region I; it was likely that it could be further discussed and approved at the next UIA Region I meeting in Syracuse (May);</li> <li>- the review of external organisations was on-going though would take time;</li> <li>- further work was needed to improve the calendar of meetings to ease bottlenecks and address sequencing;</li> <li>- Meetings: the SG was asked to circulate a note of European Housing Forum meeting he had attended;</li> <li>- ACE presence at Skopje conference -declined;</li> <li>- A Borghi to attend urban development meeting in Copenhagen, 13-14/3 and report;</li> <li>- Documentation received from BAK to assist in getting back up to speed on Energy Efficiency issues;</li> <li>- RQI group to consider copyright issues</li> <li>- "+2" group to be called "PPE +2"</li> </ul>	<p>IDP/OM</p> <p>IDP/SH</p> <p>IDP/EB</p> <p>SG</p> <p>IDP</p> <p>SH</p> <p>AB</p> <p>TH/EGWH</p> <p>IDP/MP</p>
EB2/12-4	The resignation of Matjaz Durjava, for health reasons, was noted with regret. The EB resolved to send best wishes for a speedy recovery.	SG

	Arrangements for filling this 'casual vacancy' were discussed at item EB2/12-14 (in conjunction with the By-laws). Meanwhile, Vice-Coordinators PK and PHS would agree an appropriate division of responsibilities at Board level (PK to lead on insurance and standard documentation; PHS to lead on SIM, Trade in Services and Procurement – on an interim basis until MD's successor has been identified).	PK PHS
EB2/12-5	EB agreed to extend the mandate of the EB Panel, with foreseeable at least for one further meeting before the GA, (SH, LD, WH – joined by MdK) to work with the SG on strategic planning, internal matters and future development. It would also seek to improve the calendar of meetings (and consider the possibility holding certain EB meetings in combination with General Coordination meetings (rather than only with FICO).	SH, LD, WH, MdK, SG
EB2/12-6	The SG's report (set out to reflect the 12 points of his job description) and work undertaken to date were welcomed. WH suggested that more links be embedded in ACE Info to the websites of MOs and other bodies. Further consideration would be given to the manner in which data collected from the Economic Trends survey would be used and communicated (also as regards the Sector Study).	SG SG
EB2/12-7	The SG's work on a draft business plan was noted. EB members were asked to submit comments/views – and to indicate whether a more narrative or tabular approach was preferred (or a combination of both). It was noted that the matrix mapping table, while still valid in terms of general objectives, required some progress up-dating.  Developmental work, considering different ways of delivering the Dublin objectives, was also noted, and it was agreed to bring this back to the June EB for more in-depth discussion.	All to send comments
EB2/12-8	The 2011 Statement of account was noted, including a €66k surplus and the increase of reserves to €489k, as well as the report of the auditor containing no reservations ("unqualified" report).	
EB2/12-9	It was noted that the FICO had recommended changes in the eligibility and operational criteria of the Solidarity Fund to lower the threshold for applications (from a 20% to a 12% reduction in an MO's national budget). in parallel, reductions in subscription rates would also be limited to 12%. The fund is still not exhausted and would be 'topped up', if needed, by using up to maximum of €10k from the surplus. It was also noted that the deadline for applications was 16/4. MOs would receive a copy of the up-dated conditions of eligibility in due course (though not before 19/3 due to CA's absence).	CA
EB2/12-10	It was noted that while the rest of the 2011 surplus would be added to the Reserve for the time being, consideration would be given to a number of issues relating to strategic development including improving member services either by increasing staff resource, consultancy or use of experts, especially to support policy research.	
EB2/12-11	The 2012 budget was noted.	
EB2/12-12	It was noted that 2012 subscriptions were coming in at the usual rate. A few (small) subscriptions had not been paid in 2011 and there was concern that FYROM had not paid for 2010 either. It was noted that	

	Belgium had only paid 50% of its subscription and that there had been no response to ACE's letter underlining the need for the FICO member (CNOA-Belgium) to ensure that that totality of the national subscription were paid (regardless of how it was subsequently apportioned).	
EB2/12-13	<p>Concern was expressed at the late decision, by EFAP to increase its subscription levels by 500% - not only because of the impact on the ACE budget (though this could be accommodated and paid) but also because of the impact on the budgets of our MOs. While it was recognised as politically important to meet this demand, it was agreed that a meeting should be called for (SH, LD, SG – with R Doctor and Y Masson) so that ACE may better understand the on-going financial viability of EFAP.</p> <p>Notwithstanding the importance of various European Declarations produced by EFAP, it was necessary to ensure that the two organisations remain complementary (and not overlapping, duplicative or in competition). It was also necessary to understand the possible impact of reduced support from Cultural Ministries and architecture centres (leading to a greater reliance on ACE MOs – the professional bodies). The importance of EFAP remaining a loose-knit Forum was also underlined, along with the need to resist becoming institutionalised.</p>	SH, LD, SG
EB2/12-14	The draft By-law changes were approved for submission to the GA. The Task-force was also asked, if time permits before the GA, to clarify and specify devise a more rigorous system for the appointment (and renewal) of work group chairmen. PHS was also invited to check that the EB had the appropriate powers to deal with casual Board vacancies, and where the 84-day rule for elections might lead to unwelcome delays, to be able to co-opt, nominate or otherwise select replacements for the unexpired portion of a given term of office.	PHS
EB2/12-15	<p>It was noted that the list of external representations and ACE meetings required to be up-dated due to the announcement of a number of additional meetings including:</p> <ul style="list-style-type: none"> <li>- 19/3 ACE CPD work group, Paris;</li> <li>- 21/3 COM meeting re: CETA, Brussels;</li> <li>- 22/3 CALA delegation in Brussels;</li> <li>- 30/3 ACE Scope of Service work group, Paris;</li> <li>- 3/4 meeting of RIBA procurement group, London;</li> <li>- 13/4 meeting in Poland re: deregulation of the professions;</li> <li>- 17/4 ACE RQI work group, Madrid;</li> <li>- 24/4 IMCO meeting, Brussels;</li> <li>- 4/5 ENACA meeting, Rome;</li> <li>- 11/12/5 Conference &amp; TA3 workshop, Sofia.</li> </ul> <p>A revised version would be appended to the minutes of the meeting.</p>	SG
EB2/12-16	<p>The draft GA agenda was approved subject to the following comments:</p> <ul style="list-style-type: none"> <li>- Item 2.2 – ascertain how many external guests have accepted and determine how much time they can be allocated on the agenda;</li> <li>- Item 6.3 – delete Accreditation &amp; Validation item (WH to discuss alternative presentation of results with S Lupton);</li> <li>- Invited special guests for dinner with EB on Friday 27/4);</li> <li>- Invite Dutch registration body to ACE EB/BNA dinner on</li> </ul>	<p>SG</p> <p>SG WH SG SG</p>

	<p>26/4, in consultation with BNA, who is offering a dinner;</p> <ul style="list-style-type: none"> <li>- Develop a template, based on the two successful reporting models by current WG's to issue to work groups to facilitate their reporting/up-dates for the GA.</li> </ul>	SG
EB2/12-17	<p>It was noted that the PQD task-force had produced a paper to assist MOs with their lobbying (currently at version 16, though subject to further refinement).</p> <p>The SG will seek accreditation for To'M to attend the IMCO meeting on 25/4 as an Expert, along with a representative from the CNOA-France.</p> <p>Proposed improvements to the Directive (extension of training periods, recognition of supervised/remunerated traineeship, e-certificate (instead of Professional Card) etc. were welcomed, though it was noted that if ACE pushes for identical treatment to the other professions with Health &amp; Safety implications, this could lead to stricter measures regarding languages tests, alerts etc. As a result, it was concluded that it might not be worth pursuing this avenue. The EB noted the need to remain vigilant with regard to common platforms (which, while not directly affecting architects, could be used by others, e.g landscape architects, or technicians).</p> <p>WH undertook to finalise the paper within one month for transmission to the European Parliament and MOs.</p> <p>The SG was asked to circulate the 'roadmap' giving milestones for the rest of the legislative process.</p>	<p>SG</p> <p>WH</p> <p>WH</p> <p>SG</p>
EB2-12/18	<p>It was noted that the new ACE CPD group would meet in Paris on 19/3. An agenda had been circulated along with the results of an earlier questionnaire, as well as a copy of the GA decision to set up the group and outline its tasks. The EB confirmed its understanding that this was to be an ACE group which will consult with the UIA.</p>	
EB2-12/19	<p>The EB noted that the "PPE +2" group had not yet met. M Proce will issue an agenda in due course, and convene a meeting of the group in order to develop a best practice proposal. WH undertook to provide a copy of a table he had started developing containing information (from ENACA) on post-diploma practical experience.</p>	WH
EB2-12/20	<p>The EB agreed that the findings of the Accreditation &amp; Validation survey should be re-presented, perhaps in tabular form, to allow for greater comparability between the situations in the various Member States and render the results more 'usable'. WH undertook to discuss this with S Lupton, and meanwhile, the EB agreed that the item should be withdrawn from the GA agenda.</p>	WH
EB2-12/21	<p>WH confirmed that the RQI would meet, under J Graby's chairmanship, in Madrid on 17/4.</p>	
EB2-12/22	<p>The EB noted that SH, WH and the SG were aiming to meet the EAAE to discuss the JWP (dates offered: 26/3 or 18/4 – to be confirmed).</p>	SH, WH, SG
EB2-12/23	<p>The EB noted the items discussed at the Innsbruck meeting of the Procurement work group. It stressed the need to ensure good</p>	

	outcomes for all procurement approaches, and to focus on the over-riding need to ensure quality and develop best practice. The SG was asked to chase T Maibaum for the promised position paper and to consider how best to communicate the ACE position, particularly to clients.	SG
EB2-12/24	<p>The EB noted developments with the Canada-Europe Trade Agreement and it was agreed that Lionel Dunet, Isabelle Moreau (if available) and Olga Mihailikova would join the SG to host a meeting with the Canadian Architectural Licensing Authority (CALA) on 22 March (timing to be confirmed). It was also noted that the COM was planning a session for the professions (as part of the next round of the CETA, on 21/3. The SG agreed to obtain details – and to ascertain whether any of those listed above could join the COM meeting as well.</p> <p>The EB agreed that if necessary, the idea of mutually agreeing to grant provisional licenses (during which period the applicant would undertake to pursue an agreed number of hours of study in order to learn about local Building Regulations/Codes) should be explored (note, this would be additional to the 7 years post-license experience enshrined in the draft agreement).</p>	LD, IM, OM, SG  SG
EB2-12/25	It was noted that the Scope in Services work group was making good progress in collecting responses to its questionnaire, and a further meeting was planned at the end of the month.	
EB2-12/26	<p>The EB noted the SIM up-date provided by PHS and asked that the MOs be asked to provide (by 10/4)</p> <ul style="list-style-type: none"> <li>- details of reports and commentaries relating to national evaluations (NB. this may be available from the COM website);</li> <li>- lists of market access barriers.</li> </ul>	SG  SG
EB2-12/27	The EB noted the up-date on the work of the Insurance work group.	
EB2-12/28	Noting the report from the Danish Presidency regarding progress on the 12 Levers, WH highlighted a statement about the adoption of consumer legislation on ADR. In the light of earlier ACE work in this area, the SG was asked to draw this to the attention of T Prinz to ascertain whether there was anything further to be done.	SG
EB2-12/29	The EB noted the latest draft programme for the proposed conference and TA3 workshop in Sofia on 11-12 May. All agreed to send further comments to NG. It was noted that a facilitator should be used for the TA3 workshop – in order to free up everyone else to participate fully. EB members agreed to submit names of facilitators to the SG.	All to send comments as suggestions
EB2-12/30	The EB noted the resignation of D Borak from the chairmanship of the ESA work group and the current trawl for candidates and nominations from MO's.	
EB2-12/31	The EB noted the report submitted by the chairman of the Urban Issues group on the rationale for the coming meeting of Directors General of Urban development in Copenhagen (?); The EB approved AB to attend the meeting and requested a report to be submitted via Secretariat, with any recommended follow up action	SG/AB/NG

EB2-12/32	The EB noted the resignation of Patrick Colombier as chairman of the Housing group. It noted the application received from Teresa Taboas offering to take over this role and agreed to submit comments on her proposed programme. NG suggested that G Georghiev could be considered as vice-chairman of the group.	All to send comments
EB2-12/33	The EB noted the up-date on the EU-funded projects and the addition of a fourth one (LEEMA). It was agreed that on this occasion, a written up-date would by Project officer would suffice for the GA.	
EB2-12/34	The EB noted with satisfaction the schedule for the 2012 edition of the Sector Study. A powerpoint presentation was available for the GA and Mirza & Nacey were willing to attend if needed. WH invited the EB to consider carefully how to communicate the conclusions.	All
EB2-12/35	The EB noted that initial work had been undertaken to prepare a brief for a facilitated EB session on Communication. It was agreed that the optimum time for this would be in conjunction with the June EB (e.g. Communications workshop on 15 June, EB on 16 June). EB members agreed to submit details of known facilitators who might be approached to assist with this task.	All to submit suggestions
EB2-12/36	By way of 'any other business', EB members invited the Secretariat to check the hotel rate for the Amsterdam GA (KB had registered directly and obtained a better rate than the group rate) – and to consider using the White Hotel for EB members which, at €75 including breakfast, was better value than the Four Points.	SG SG