



ARCHITECTS' COUNCIL OF EUROPE
CONSEIL DES ARCHITECTES D'EUROPE

Date: 21 January 2012
Ref: 007/12/IDP

Internal Affairs

First Executive Board in 2012, EB1/12, Brussels

List of Decisions EB1/12

Draft

The Executive Board (EB) of the ACE held its First meeting of 2012 on the 20 & 21 January 2012 in the offices of the ACE in Brussels. During that meeting it took the decisions that are summarised in the table below:

EB1/12-1	The agenda (EB1/12) was adopted	
EB1/12-2	The notes of the previous meeting were approved without modification.	
EB1/12-3	<p>Review of decisions taken at previous meetings:</p> <p>EB8/11-04 – the RQI work group will not be merged with the SoS work group, but its title and terms of reference are to be changed. SH reported that W Haack had asked John Graby to take over the chairmanship; Letter from the Sec should confirm that he had accepted.</p> <p>EB8/11-05 – the new Secretary General had begun reviewing existing membership literature and initiated work on the 2011 Annual Report with a view to prepare it for the GA in April;</p> <p>EB8/11-06 – IDP had collected job descriptions for staff, and planned to organise regular team and one-to-one meetings. Thanks to the staff were noted;</p> <p>EB8/11-07 – it was noted that A Borghi had made a request to make a presentation to the GA, but subsequently declined;</p> <p>EB8/11-08 – IDP agreed to write to NCARB to brief them on developments relating to the PQD;</p> <p>EB8/11-09 – IDP reported that he was chasing answers to NCARB's BEFA proposal, and the suggestion that the draft MRA with CALA include provision for a temporary one-year license;</p> <p>EB8/11-10 – SH confirmed she had spoken with L Lazzari during the GA in November '11 regarding the letter from the Italian delegation and informally noted the issues raised. M Latini agreed to ask A Borghi for a progress report on Urban Issues for the next Board;</p> <p>EB8/11-11 – SH confirmed that the EAAE President S Musso had been invited to the next GA meeting;</p>	<p>IDP</p> <p>IDP</p> <p>IDP</p> <p>IDP</p> <p>IDP</p> <p>ML</p>

	<p>EB8/11-11 a: All invitations to external guests need to be re-sent via Secretariat, to alert them to the Conference 25 & 26th April and change of venue of GA to Amsterdam for 27th April '12.</p> <p>EB8/11-12 – it was noted that the October JWP meeting had been deferred to Spring 2012 (yet to be scheduled). President, Secretary General & TA1 Coordinator to agree next steps;</p> <p>EB8/11-13 – UIA Co-operation: President, Secretary General and Coordinators of TAs 1, 2 and 3 to take forward. SG to review mapping of work groups (particularly CPD) as well as the possible meeting with UIA Regions I and II in Istanbul (23-24 March); SG to draft amendments to UIA Region I President's proposals for cooperation, agree with President and respond to A. Rivero.</p> <p>EB8/11-14 – G Siew to be invited to GA to speak on the future of the profession; SH had preliminary contacts already in December and this can be confirmed once the Amsterdam Conference program is announced.</p> <p>EB8/11-15 - F Rogerson to be invited to draft a position paper on "Procurement and Universal Access" as input to the work of the Procurement work group [nota: since received and forwarded to Thomas Maibaum];</p> <p>EB8/11-16 – the outcome of the elections was noted and P-H Schmutz was thanked for overseeing their smooth running;</p> <p>EB8/11-17 – recommendations relating to 2011 underspend (see Finance item, below)</p> <p>Decisions from EB7/11 are now incorporated into EB8/11 and EB1/12 actions . The only outstanding matters are:</p> <ul style="list-style-type: none"> - "99 minutes" proposal (for November GA); - review of Communications (now a 2012 priority); 	<p>SH, IDP, WH</p> <p>SH, IDP, WH, MD, NG</p> <p>IDP</p> <p>IDP SH</p> <p>IDP SH</p> <p>IDP</p>
EB1/12-4	The Secretary General's report was warmly welcomed, in particular, initial efforts to stimulate feedback from work groups	
EB1/12-5	Finance: interim statement. Early indications were showing a possible surplus of €25,000 (to be confirmed). While noting the recommendation from FICO that any underspend be returned to the MOs, it was also noted that the existing Solidarity Fund had not been exhausted. Therefore, it was decided that the underspend should be left in the reserve for the time being. The call for the terms of reference of the solidarity fund to be revised (to cater not only for MOs whose income had fallen, but also those who were facing increases in excess of 5%) was noted. The Treasurer had been working on this with C Andre, but would await further discussion at FICO before taking any action.	CS
EB1/12-6	The 2012 budget was noted.	
EB1/12-7	2011 subscriptions: it was noted that further reminders should be sent to Bosnia & Herzegovina and FYROM for non-payment of 2011 subscriptions.	CA

EB1/12-8	<p>The honorary officer positions were allocated as follows:</p> <ul style="list-style-type: none"> • Vice-President: Lionel Dunet • Treasurer: Christos Savva • vice-Treasurer: Michel de Keyser • TA1 Coordinator: Wolfgang Haack • TA1 vice-coordinator: Konstantinos Belibassakis • TA2 Coordinator: Matjaz Durjava • TA2 vice-coordinators: Pawel Kobylanski (insurance) and Pierre-Henri Schmutz (SIM) • TA3 Coordinator: Nicholas Galabov • TA3 vice-coordinator: Lionel Dunet, assisted by Mauro Latini <p>It was further agreed that while the review of Communications would involve the whole Board, the Vice-President would take the lead (see later item).</p>	
EB1/12-9	The matrix of external organisations was noted. IDP will gradually review the effectiveness of these partnerships and make recommendations to the Board.	IDP
EB1/12-10	The matrix of priority activities was noted. The Secretary General also tabled a document matching lobbying priorities to these activities. It was recalled that it had been agreed to review lobbying activities at each meeting, and to determine a series of short, medium and long-term actions. PHS recommended that the question of life-long learning (the European Qualifications Framework and the Copenhagen process) be considered (in addition to CPD)	EB SG WH
EB1/12-11	The handbook for EB members was noted, which they were invited to consider in conjunction with the Statutes & Bylaws	
EB1/12-12	The letter from STD (Sweden), appealing against the GA's decision not to admit them to membership, was noted. In the light of reported personnel changes at SA, the SG was asked to contact SA to enquire whether they still maintained their opposition to STD membership, underlining, once again, that according to ACE rules, this was a national matter.	IDP
EB1/12-13	IDP drew Board members' attention to a letter from the CNOA Belgium indicating their intention only to pay 50% of the Belgian subscription to ACE, indicating that they were not allowed to pay for FAB, which in turn could not pay for itself. IDP recalled that the ACE had already received legal advice confirming (again) that the CNOA Belgium – as a member of FICO and, therefore, the ACE Services EEIG – was liable for payment of the totality of the Belgian subscription and that any sub-division of this amount within Belgium was a national matter. He was asked to respond to the CNOA Belgium with reference to Maitre Vergauwe's advice.	IDP
EB1/12-14	The 2012 Calendar was noted. Further work group meeting dates will be added as and when they become available. Known SG main external engagements to be also added to Calendar.	

	The Board also agreed the proposal to hold the April GA in Amsterdam, in connection with the ETAP conference on Wednesday-Thursday 25-26 April. The GA would be condensed into a single day on Friday 27 April. The EB meeting would either be on the evening of 25 th , or late afternoon on 26 th (after the post-conference tours) – to be determined.	
EB1/12-15	External meetings: the list of meetings was noted. It was suggested that P Colombier attend the European Housing Forum on 10/2 and that SH/IDP attend the Skopje Conference in Macedonia on 7/3 (invitation by the organizers subject to funding). The notice of the meeting of DGs for Urban Development (Copenhagen, 13-14/3) had been circulated to the EB (IDP to obtain programme to see whether ACE could secure an opportunity to send a speaker). Finally, it was agreed that IDP would attend the UIA PPC in Tangiers on 14-16 March and SH would probably be invited to attend the UIA Region I/II meeting in Istanbul on 24/3.	PC SH/IDP IDP IDP SH
EB1/12-16	The Secretariat will re-circulate the long-list of work group objectives to the Coordinators of TAs 1, 2 and 3, along with a template for developing action plans with deadlines (cf. SoS terms of reference)	SEC
EB1/12-17	TA3 - LD outlined the current situation, noting the need to be more political and develop lobbying initiatives. The following actions were agreed to <ul style="list-style-type: none"> - analyse lobbying targets/networks within 2-3 months; - re-organise the ways of working on urban issues (involve more people, develop closer links with Urban Inter-group; - encourage P Colombier to finalise survey of social housing in Europe - re-organise work on Sustainability to avoid duplicating high level groups existing at national level, reduce number of targets to give and develop specific action (a Manifesto?) on retro-fit It was agreed that the chairmen of the three TA3 work groups should act as a sounding board for the EU funded projects being undertaken by Eleni Goni who, in turn, would continue to feed-back elements of her work to those groups. President is also overseeing work on projects, with view to broaden the ACE expert data-base in the long-term.	LD/IDP LD LD NG/LD/ SH
EB1/12-18	NG proposed to organise an event in Bulgaria bringing together the three TA3 work groups (in June) and undertook to circulate a proposal.	NG
EB1/12-19	It was noted that Architectural Design Competitions work group and the Public Procurement work group were meeting in Innsbruck on 17 February to develop ACE's response to the legislative proposal on the modernisation of the Public Procurement Directives.	
EB1/12-20	The EB approved the draft terms of reference of the Scope of Services work group and agreed it should be used as a template for other groups.	SEC
EB1/12-21	The EB noted that the insurance work group will meet in Berlin on 26 January to develop a more level playing field in Europe as regards liability and professional indemnity insurance.	
EB1/12-22	The EB noted that IDP had declined an invitation to attend the current round of the ECTA talks (Europe Canada Trade	

	Agreement) in Ottawa, but noted there was a possibility that an invitation would be extended in the next round (March?).	IDP
EB1/12-23	The EB noted that PHS was monitoring the review, in 2012, of the SIM Directive and would advise the Board accordingly.	PHS
EB1/12-24	The EB agreed that TA2 should consider the question of architects' copyright, and agreed to seek advice from T Prinz.	PK
EB1/12-25	The EB agreed to ask F Rogerson for a paper on Access issues in relation to public procurement and to forward this to the ACE Public Procurement group	IDP
EB1/12-26	The EB noted the preliminary report from the PQD drafting panel.	
EB1/12-27	The EB noted that M Proce was taking steps to set up meetings of two new work groups: "+2" and CPD.	
EB1/12-28	The EB noted the difficulties S Lupton had experienced in getting further replies to her questionnaire on Accreditation and Validation and asked that she proceed to produce an interim report based on responses received to date.	SEC
EB1/12-29	As mentioned elsewhere, SH confirmed that she had invited S Musso to the next GA meeting. While the relationship with educators is highly valued it was important for ACE to define its inputs to the JWP and EAAE carefully so that it does not become a drain on limited resources. An attempt was made to meet up with S. Meers EAAE Secretary in Dublin, but she was not available.	IDP SH
EB1/12-30	Communications: it was agreed that before arranging for a facilitated Board session with a professional communicator, a comprehensive briefing should be prepared in-house and discussed with the EB in order to identify and provide the facilitator with details of current publications, media and audiences.	IDP/LH
EB1/12-31	The EB agreed that any Board meetings not linked to others e.g. FICO or GA should be condensed into one day, e.g. from 11.00 to 18.00. This could be applied to the June, October and January meetings.	IDP/CA